

INSTITUTIONAL PRESENTATION | BPO

INNOVATION THAT SUPPORTS THE GROWTH OF ORGANIZATIONS

2025



www.hlb.com.br

TOGETHER WE MAKE IT HAPPEN

HLB IS ONE OF THE LARGEST GLOBAL NETWORKS OF PROFESSIONAL SERVICES

With over **50 years of history**, we aim to bring dynamism so that the local expertise of our firms and the exchange of global experiences make a difference in serving our clients.



GLOBAL RANKING
8th PLACE ACCORDING TO IAB 2025

155
COUNTRIES **1139**
OFFICES

+50
YEARS OF **+50,000**
HISTORY **PROFESSIONALS**





IN BRAZIL, HLB HAS 30 YEARS OF EXPERIENCE PROVIDING SERVICES.

**400+
SPECIALIZED
PROFESSIONALS**

5 STATES

8 OFFICES

- SÃO PAULO
- CAMPINAS
- CURITIBA
- RIO DE JANEIRO
- FLORIANÓPOLIS
- PORTO ALEGRE



RECOGNITION THROUGH DEDICATION AND COMMITMENT.



Network of the Year
International Accounting Bulletin



- Excellent – Best Consulting Firms in Outsourcing (BPO) 2025
- Recommended – Best Consulting Firms in Audit 2025
- Highly Recommended – Best Advisory Firms in Transaction Services 2025
- Notable Practices – Best Consulting Firms for Tax Advisory – 2025



ISO 27001 and ISO 27701 Certification



CARBON FREE

ID 4111

CARBON FREE E
AMIGO DA FLORESTA

WWW.INICIATIVAVERDE.ORG.BR

Provided by the constant pursuit of innovation and continuous specialization.

OUR SOLUTIONS

BUSINESS PROCESS OUTSOURCING (BPO)

- **BPO - Accounting:**

Corporate accounting, cost calculation, inventory management, fixed asset control, local accounting, customizable management reports, financial statements.

- **BPO – Tax:**

Billing automation/issuance, calculation of indirect and direct taxes, tax compliance (risk mitigation and tax optimization), and submission of ancillary obligations.

- **BPO – Financial:**

Automation of accounts payable and receivable, invoice issuance, financial reports, bank reconciliation, cash flow control, and optimization.

- **BPO – Payroll:**

Management and processing of payroll routines – hiring, termination, vacation, 13th salary, obligations, reports, and accounting integration.



IT Advisory

Check out our solutions

- **ERP ON DEMAND**

Implementation, revitalization, and hosting of Protheus-TOTVS®, including modules for billing, purchasing, inventory, tax, accounting, finance, fixed assets, and contracts.

- **SOFTWARE FACTORY**

Tailor-made customizations with dashboards, integrations, and operational automations in your Protheus-TOTVS® ERP.

- **BPM FLUIG® | FLUIG SOLUTIONS**

Digitalization, automated workflows, document management, and KPIs, along with proprietary solutions for reimbursements, purchase flows, communication flows, and more.

- **PMO | PROJECT MANAGEMENT OFFICE**

Project management with an adapted methodology and experienced team.

- **POWER AUTOMATE (MICROSOFT®)**

RPA – Robotic Process Automation.

- **POWER BI®**

Dashboards and reports in finance, accounting, cost management, and payroll.

- **CYBERSECURITY**

Active protection with penetration testing, Virtual CISO, and support for standards such as ISO 27001 and NIST.



RECRUITMENT & SELECTION

- Resume screening;
- Interviews;
- Technical and behavioral assessment.

INSURANCE

- Health Insurance;
- Dental Insurance;
- Life Insurance;
- Warranty Insurance;
- Errors & Omissions (E&O) Insurance;
- Directors & Officers (D&O) Insurance.

STAFF LOAN

- Allocation of specialized workforce for fixed or indefinite periods.

PARALEGAL SERVICES

- Company incorporation/registration;
- Central Bank (Bacen);
- State Authorities;
- Municipal Authorities;
- Licenses;
- Federal Revenue.

LEGAL REPRESENTATION

- Local Administrator;
- Representative for Foreign Companies;
- Registered Business Address;
- Board Member.



OUR PROCESSES AND TECHNOLOGIES

1 NFe Monitoring

Agility, consolidated data repository, bookkeeping within the correct period to avoid risks of delays, fines, and interest, greater control and visibility.

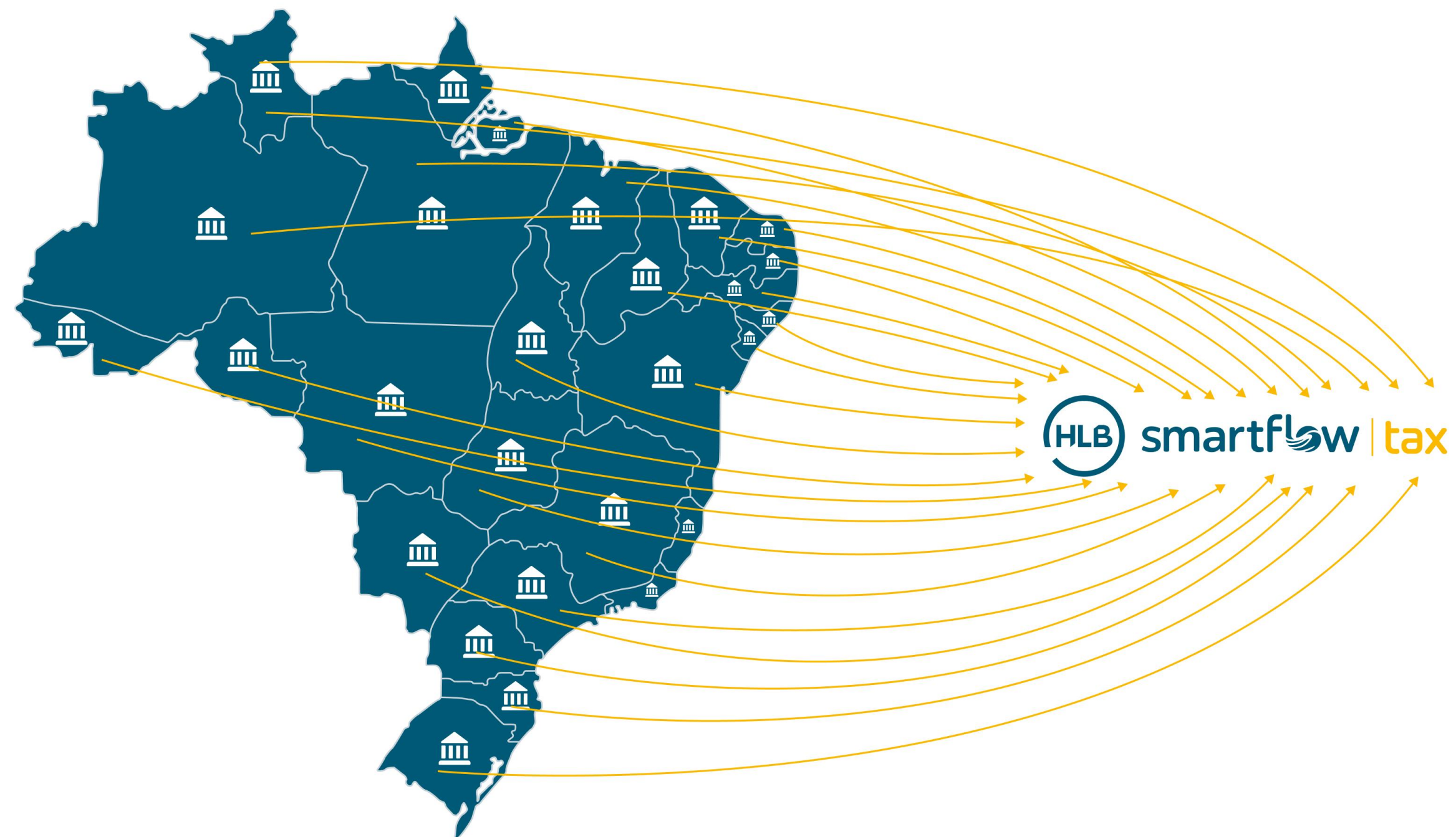
2 Expense Approval and Classification

3 Technical Review and Integration

4 Payment (VAN - Value Added Network)

5 Report

Automatic invoice capture via HLB Smart Flow Tax across all 27 Brazilian states and municipalities, or submission via HLB's standard email.



1 NFe Monitoring

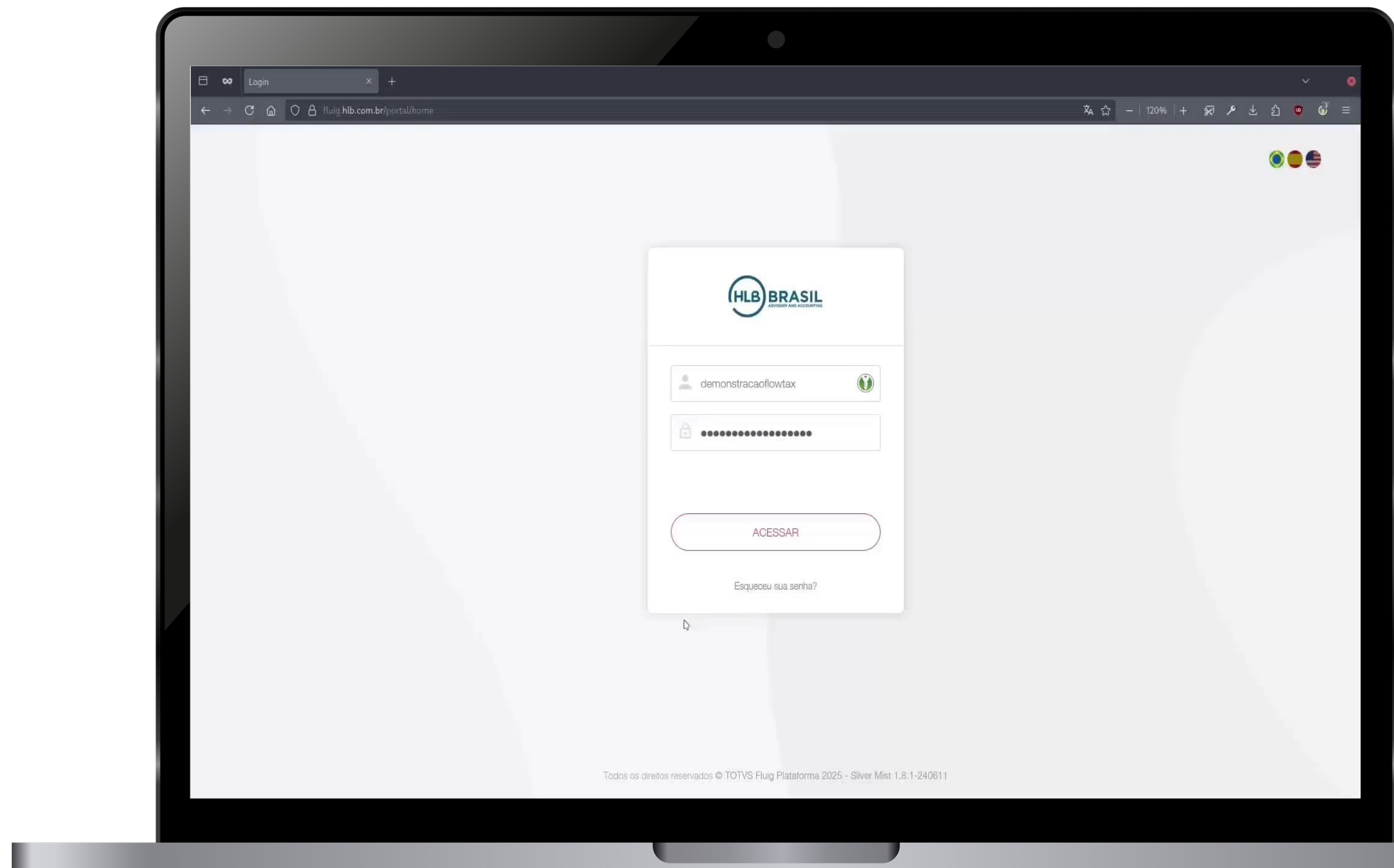
2 Expense Approval and Classification

Expense Control/Approval Workflow, scalability, and automatic NFe data entry.

3 Technical Review and Integration

4 Payment (VAN - Value Added Network)

5 Report



1

NFe Monitoring

2

Expense Approval and
Classification

3

Technical Review and
Integration

Efficiency and automation of accounting bookkeeping,
technical review by specialists, information security.
Compliance – flags errors and inconsistencies, reducing
manual input.

4

Payment (VAN - Value Added
Network)

5

Report



1 NFe Monitoring

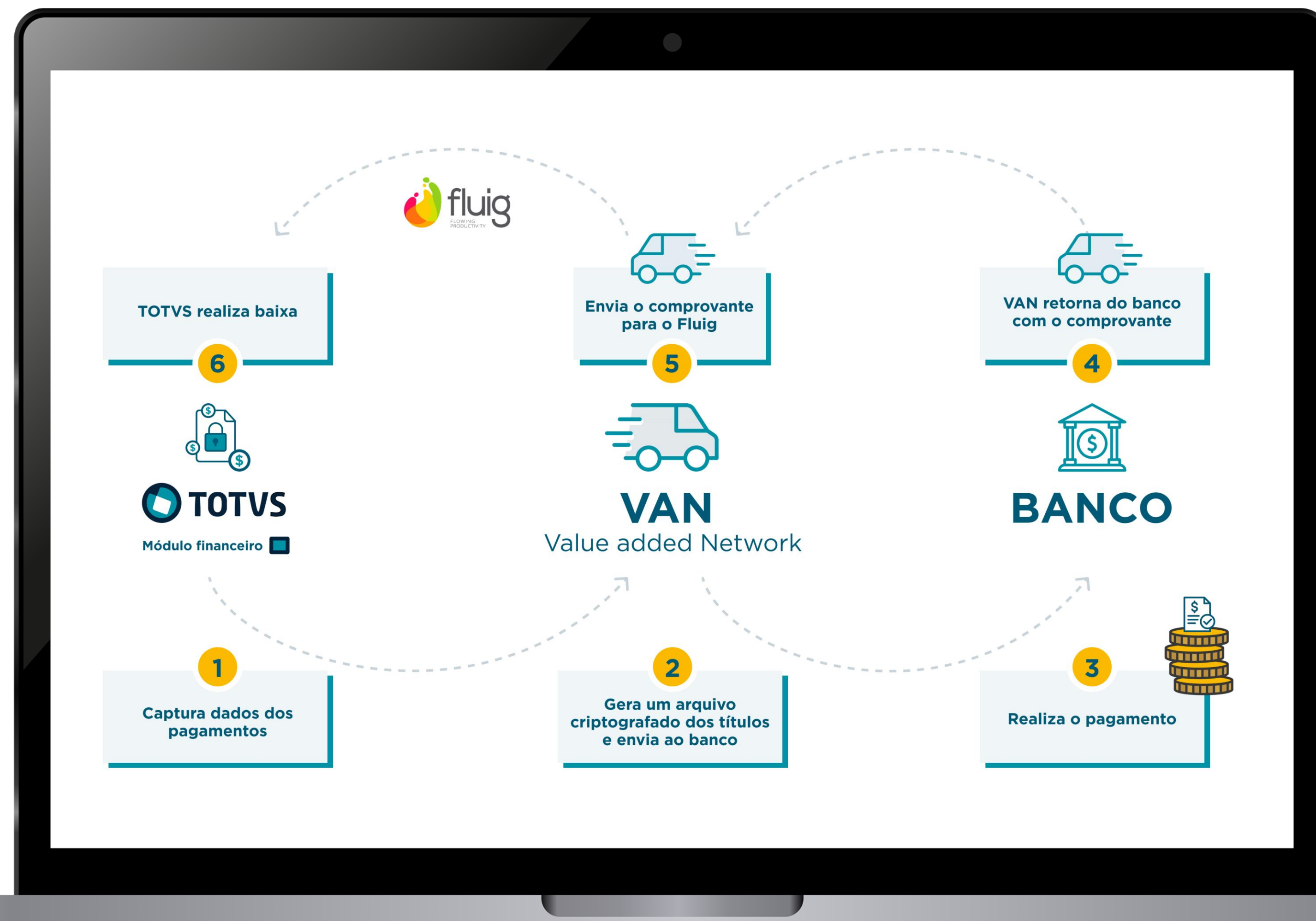
2 Expense Approval and Classification

3 Technical Review and Integration

4 Payment (VAN - Value Added Network)

Eliminates manual processes, reducing errors and delays, increases process efficiency and speed, traceability, data integrity (encryption), and visibility/centralization of payment receipts.

5 Report



- 1 NFe Monitoring
- 2 Expense Approval and Classification
- 3 Technical Review and Integration
- 4 Payment (VAN - Value Added Network)
- 5 Report



INDUSTRIES



AGRICULTURE



**FOOD AND
BEVERAGES**



HEALTHCARE



**MEDIA AND
TELECOMMUNICATIONS**



OIL AND GAS



REAL ESTATE



TECHNOLOGY



THIRD SECTOR

AUDIT

- Audit of Financial Statements;
- Internal Audit and Risk Management;
- Accounting Diagnosis and Pre-Audit;
- Diagnosis of New Standards;
- Special Services and Revisions.

FORENSIC ACCOUNTING

- Accounting technical assistance in judicial expert examinations, mediations, and arbitrations;
- Expert accountant: Judicial and Arbitral Proceedings;
- Technical accounting testimonies.

TAX E ADVISORY

- Local and International Tax Studies;
- Integrated ESG programs, risk management, and compliance;
- Review and Tax Advisory in the areas of Direct and Indirect Taxes, Labor and Social Security (FIN48);
- Transfer Pricing;
- M&A Advisory, Fundraising, and Transactions;
- Fraud Investigation and Valuation Reports;
- Business Restructuring and Crisis Management Consulting.



OUR TEAM

BPO - BUSINESS PROCESS OUTSOURCING



Douglas Locatelli
CEO



Marcio Henrique
Leader Of Campinas



Ines Caressato
Leader of Indirect Taxes



Marcelo Fonseca
Leader Of Rio de Janeiro



Thiago Alves
Accounting Leader



Juliana Salazar
Financial Administrative
Leader



Fabrício França
Technology Leader



Evelin Murawski
Leader of Direct Taxes



Francielly Chicon
HR Leader for Clients



Felipe Pirajá
People and Culture Leader

OUR TEAM

ADVISORY



Rogério Rokembach

Audit Partner



Paulo Crepaldi

Advisory Partner



Luiz Fleury

Corporate Finance Partner



Eduardo Vaz

Leader of Transaction Services
and Forensic

AUDIT

- Atuação em Auditoria e Perícia Contábil nos estados de São Paulo e Rio Grande do Sul



Rogério Rokembach

Audit Partner



Douglas Locatelli Jr.

Leader of Auditing and
Forensic Accounting



Thiago Alves

Leader of Auditing and
Forensic Accounting



Diego Rocha

Leader of Auditing

Contact us

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